

EB No.

SAFETY PRECAUTIONS WHILE JOGGING ON
ROADS WITHIN AND ADJACENT TO AGENCY COMPOUND

With improvement in the weather an increasing number of joggers will be running outside. Agency employees jogging on roads inside and adjacent to the Headquarters compound are urged to use extreme caution and good safety practices in order to prevent injury to themselves and possible accidents involving vehicles. Joggers should face oncoming traffic and run single file. By being particularly mindful of these facts, accidents can be avoided and we can continue the good relationship we have with the Fairbanks Highway Research Station which permits us access to their roads.

DISTRIBUTION: ALL EMPLOYEES

ROUTING AND TRANSMITTAL SLIP **Date** 26 April 1982

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. Safety Group		
2. 		
3.		
4.		
5. C/BSD 5E-56 Hqs.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

We would like to issue the attached Employee Bulletin. Would appreciate your review and return to us.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post) C/BSD /OP	Room No.—Bldg. 5E-56 Hqs. P
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★ GPO : 1980 O - 311-156 (17)

OPTIONAL FORM 101 (Rev. 7-76)
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ROUTING AND RECORD SHEET**SUBJECT:** (Optional) EMPLOYEE BULLETIN:Safety Precautions While Jogging on Roads Within
and Adjacent to Agency Compound**FROM:** James N. Glerum
Director of Personnel
5E-58 Headquarters

EXTENSION

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS**COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)1. DD/PA&E
1006 Ames Building

2.

3. C/RCD/ISS
1105 Ames Building

4.

5.

6.

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8.

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10.

11.

12.

13.

14.

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STAT